



**Notes of the 584th Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held 7.00pm Wednesday 9th
September 2026 via Google Meet**

1. Apologies for absence. Sam Wood, Sara Martin, Dave Wightman, Carol Wightman.

2. Attendees.

Keith Wood Chair (KW), Nick Harris Secretary (NH), Kerry Ramsey Treasurer (KR), Keith and Janine Aylmore, (KA) & (JA), Elizabeth Greenfield (EG), Lee Mitten (LM) and Janette Mitten (JM).

KW thanked those present for attending

3. Notes of the previous meeting.

The notes were agreed.

4. Matters Arising. NIL

5. Actions from the notes 583. Nil

6. Notification of any other business.

KR. Food Hygiene certificates.

KR. Post event information.

7. Secretaries Report.

Since last meeting we have had 61 new members, 12 re registered, 0 re joined, 5 resigned and 72 not renewed to centre.

Membership numbers are now 1 life member, 963 lead down from 979, 819 joint down from 828, 20 family up from 19. Total 1803 down from 1827.

8. Treasurer's Report

Balance in both accounts as follows:

2nd Account – remains the same as previous month - £18.56

Main Account – 14063.01 – the only main expense to come from this balance is the Beaulieu Site fee – just over £2,000 for the 5 night rally.

Nat west have removed the overdraft facility.

During August we received the 2026 Grant of £1,150.00 and 24 and 25 grants totalling £3200.00

Refund of £50 paid received from Clapham and Village Hall for the Christmas event not going ahead

Request that surnames are added to attendance sheet as well as recorded on Zettle please – If there is a discrepancy on a bacs or Zettle payment, easier to reconcile Please can this be added to notes given to Rally Officers.

Rally profits since last reported
1648 Fishbourne - £189.37
1649 Family event – Burstow - £56.98
1651 – Partridge Green - £78.60

The Zettle did not work at Beaulieu – prepayment of bacs probably necessary for next event there.

9. Rally Secretary's report.

Not available.

10. Southern Centres.

Nil to report.

11. S.E.D.

Nil to report.

12. Committee with responsibilities: -

- a. Rally Book 2027. Deferred till later in the year
- b. Web site. All in order.
- c. Centre equipment. Not available.
- d. Plaques. All in order
- e. Health and Welfare. All in hand.

13. Centre Media/Advertising.

Not available.

14. AGM

This was discussed. The itinerary and supply of cream tea and buffet for those attending was agreed.

15. AOB.

KR. Food hygiene certificates. This was discussed. Invites will be sent out to KR and NH.

KR. Post event information. KR asked if there is a system in place for event hosts to compile a post event report that could be circulated. This was discussed but no consensus reached.

KR. Questioned if it was possible for raffle money to be donated to a charity as opposed to centre funds which at this time are healthy. This will be an agenda item for new committee.

KR. Raised the matter of funding for centre equipment. Deferred until DW is present. Post Meeting note by NH. DW has an allowance of £200:00 for the purchase of equipment without having to seek content of the committee.

16. Date and venue of next meeting. Saturday 26th September 2026. Loxwood.

Nick Harris. Secretary

Meeting ended 19.50