



**Notes of the 583rd Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held 7.00pm Tuesday 11th August 2026
via Google Meet**

1. Apologies for absence. Sam Wood. Sara Martin

2. Attendees.

Keith Wood Chair (KW), Dave Wightman Vice Chair (DW), Nick Harris Secretary (NH), Kerry Ramsey Treasurer (KR), Carol Wightman Rally Secretary (CW), Keith and Janine Aylmore, (KA) & (JA), Elizabeth Greenfield (EG), Lee Mitten (LM) and Janette Mitten (JM).

KW thanked those present for attending

3. Notes of the previous meeting.

The notes were agreed.

4. Matters Arising. NIL

5. Actions from the notes 579.

12b. The new on line booking form was mentioned as the format is different and not user friendly. KW reported that he will try and make time to look at it. SM volunteered to assist with this. KW & SM to deal. SM has a contact who may be able to assist. **DONE.**

6. Notification of any other business.

JA. WSCC 60th Anniversary.

7. Secretaries Report.

Since last meeting we have had 87 new members, 5 re registered, 0 re joined, 2 resigned and 76 not renewed to centre.

Membership numbers are now 1 life member, 979 lead up from 964, 828 joint up from 823, 19 family up from 17. Total 1827 up from 1805.

5th August Email from CAMC re uploading event photos.

KW asked for views on email circulated by NH to go to him.

8. Treasurer's Report

1.The Balance in the Bank Accounts are as follows:

Main Account - £9347.23

Re: The Main Account

On 7th August a payment was made from the Cravan Club for £1,150 - the 2026 Grant

We do have Site payments to make for Rally 1648 – Fishbourne as I have not received an invoice yet nor for 1649 Burstow yet.

Fundraising Account Balance - £18.56

2. The 2025 Accounts have been completed, audited and submitted to The Club, which is why I am guessing a payment has been sent to us at West Sussex! Apologies these have only just been sent via email to NH this evening. The additional notes that I have made to accompany the accounts should answer some of the questions you may have. But please ask if you would like anything clarifying. Incidentally, the Accounts show the grant as being received for 2025, but in actual fact, it hasn't.

An email has been sent today requesting information on the non-receipt of the 24/25 Grants.

3. The VAT Return was prepared for April, May and June 26 and pleased to say we owe no vat, but the Club owes us £6.30.

4. Rally profits calculated since last reported

The figures take into account the fees received, fees paid out, raffle monies banked, but not the plaques

1644 Lower Tye Farm – (£76.00) – Entertainment cost £200)

1646 Stedham Mill - £23.33

1647 Littlehampton 5 Day Rally - £168.28

3. With a very healthy balance, there are funds available to spend on entertainment, equipment etc and a possible suggestion for all entertainment and refreshments is a donation as a contribution rather than worrying about covering the whole cost (within reason of course)

9. Rally Secretary's report.

2027 programme almost sorted. Midhurst have agreed hall hire costs at £165.00 for both events.

CW has received a message of thanks from one centre member who has received a get well soon card from the centre.

10. Southern Centres.

Nil to report.

11. S.E.D.

E mail received giving guidance re BBQ's etc during current hot weather.

12. Committee with responsibilities: -

- a. Rally Book 2027. Deferred till later in the year
- b. Web site. All in order
- c. Centre equipment. All in order
- d. Plaques. All in order.
- e. Health and Welfare. Cards sent to certain centre members. Agreed that EG's advice re hot weather should be printed, laminated and stored with the Zettle for Event Hosts information.

13. Centre Media/Advertising.

Thanks to SM for the latest posters.

14. AGM

This was discussed as to how to progress. Agreed to book entertainment. Agreed to supply cream tea at AGM and Ploughman's in the evening.

15. Christmas Get together

Agreed to cancel this due to lack of support. NH to update Facebook. KW to update Website,

16. AOB.

JA. Celebrations for the centre 60th anniversary in 2028. Discussed. To be agenda item quarterly.

17. Date and venue of next meeting. Wednesday 9th September 2026. Google Meet.

Nick Harris. Secretary

Meeting ended 19.50