



**Notes of the 580<sup>th</sup> Committee Meeting of the West Sussex Centre  
of the Caravan and Motorhome Club held 7.00 pm Wednesday 8<sup>TH</sup> April  
2026 via Google Meet**

**1. Apologies for absence.** Dave Wightman, Kerry Ramsey and Sara Martin.

**2. Attendees.**

Keith Wood Chair (KW), Nick Harris Secretary (NH), Carol Wightman Rally Secretary (CW), Keith and Janine Aylmore, (KA) & (JA), Elizabeth Greenfield (EG), Jeanette Mitten (JM), Lee Mitten (LM) and Sam Wood (SW).

KW thanked those present for attending

**3. Notes of the previous meeting.**

The notes were agreed.

**4. Matters Arising.** NIL

**5. Actions from the notes 578.**

12b. The new on line booking form was mentioned as the format is different and not user friendly. KW reported that he will try and make time to look at it. SM volunteered to assist with this. **KW & SM to deal.** On going.

14. Christmas Event. This was discussed at length. JA will make enquires with the operators of Clapham & Patching hall. It was agreed the centre will fund this event. **JA to deal.** All booked. Agenda for next month.

15. KR Meeting halls. KR reported that Storrington is the central point for committee meetings to be held in person but she could not secure a venue. This was discussed. **DW will make enquiries.** Ongoing.

**6. Notification of any other Business.**

JA. Reported a decrease in fees for the event at Beaulieu from £25.00 per night to £20.00 per night.

JA. Reported that we are still using rally on various communications and not events. KW to deal.

LM. Hayling event.

**7. Secretary's Report.**

Since last meeting we have had 52 new members, 10 re registered, 0 re joined, 4 resigned and 60 not renewed to centre.

Membership numbers are now 1 life member, 929 lead down from 939, 801 joint down from 809, 14 family down from 15. Total 1745 down from 1764

Emails received.

7<sup>th</sup> April. SED. The details of A singer who performed at a recent South London event was brought to our attention. Sent to committee.

## **8. Treasurer's Report**

Report presented by KW on behalf of KR.

The current bank balance is £7883.24 with an amount to be paid in the next few days for the 1st Quarter VAT of 2026 of £659.37 giving us a balance of £7223.87 (this quarter's return includes an amendment to underclaimed vat from 2024 – to our favour, we are paying less!

The 2024 Accounts have been signed off with the 2 queries resolved. These will now be sent to Governance and a copy to be kept by the Centre with the minutes

I requested information from Management Accounts regarding the Grants.

We are due £1,600 for 2025 and £1,150 for 2024 – although! They have said these will not be paid until 2025 and 2024 accounts are sent in. Does the committee agree that we should not be waiting any longer for the 2024 grant, now those accounts have been sent in. If you agree, I will send an email to say this!

We have received 2 invoices from the accountants for the 2024 Accounts - 1 is for the Centre to pay and the large one is sent to Management Accounts to pay. Figures to follow.

PLEASE can I ask that you delete the gmail account you have for me as the odd email seems to be going into this account inadvertently. My email address is [camcwestsussextreasurer@outlook.com](mailto:camcwestsussextreasurer@outlook.com).

## **9. Rally Secretary's Report.**

Laughing Fish booked for Easter 2027, 26-29<sup>th</sup> March.

Littlehampton Sports club booked 15-20<sup>th</sup> July 2027.

Exbury Gardens booked August Bank holiday 2027.

Midhurst Rother to be booked for February and October 2027.

AGM 2027 to be booked 24-26<sup>th</sup> September at North Hall.

## **10. Southern Centres. (SC)**

Nil to report.

## **11. South East Division. (SED)**

Nil to report.

KW and SW then lost their internet so NH continued to run the meeting.

**12. Committee with responsibilities: -**

- a. Rally Book 2027. Deferred
- b. Web site. All up together.
- c. Centre Equipment. Nil to report.
- d. Plaques. All up to date. Up to date.
- e. Health and Welfare. Nil to report.

**13. Centre Media/Advertising.**

Nil to report

**14. AOB**

Three matters dealt with at agenda item 6.

JA. Raised the matter of being approached recently by a member who was of the view that a printed rally book should be supplied to members who request one. Discussed and decided that we will not return to the practice of having books printed.

LM. Raised the matter of the centre financing entertainment at events. NH reminded those present that this was agreed at the last committee meeting.

LM raised the running of an event at Lower Tye Farm 12-15 June 2027. CW to book.

**15. Date and venue of next meeting**

Wednesday 13<sup>th</sup> May 2026 via Google Meet.

NH thanked everyone for their attendance.

Nick Harris. Secretary