



**Minutes of the 533rd Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held at The White Swan, Arundel
Wednesday 12th January 2022 at 7.30 p.m.**

1. Apologies for absence: Elizabeth Greenfield, Dave Wightman and Lee Mitten

JF Welcomed those present.

2. Attendees.

Janet Fitzgerald Chair (JF), Nick Harris Secretary (NH), Sam Wood Treasurer (SW), Carol Wightman Rally Secretary (CW), Rob Bayes (RB), Peter Dales (PD), Peter Fitzgerald (JF), Janette Mitten (JM), and Keith Wood (KW).

3. Minutes of the previous meeting.

The minutes of the 532nd meeting were approved having been proposed by KW and seconded by PF.

4. Matters Arising. NIL

5. Actions from minutes 532.

Item 13. NH/KW to ask members for help in finding Disco for 2022/2033 New Year Rally.
Done

6. Notification of any other Business.

Nil

7. Secretary's Report.

Centre membership since last meeting. Total 2376 up from 2328, Lead 1292 up from 1267, joint 1047 up 1026 and family 34 up from 32.

We had 39 new members, 2 re registered, 18 rejoined, 3 resigned, 0 transferred and 29 not renewed to centre. 3 life members.

Email received from CAMC 22nd December reminding us of the current Covid rules.

Email received from CAMC 4th January re the use of an on line form to notify them of long rallies.

Email received 11th January to say rally supplement is on CAMC website.

8. Treasurer's Report.

SW explained the difficulties she still has with our current bank and explained that it is no longer tenable to carry on like we are. She cannot access the accounts etc. This was discussed. SW has taken advice from CAMC and proposed that we move banks from Nat West to Barclays who she had had previous good experiences with whilst treasurer for another organisation. She proposed that she and CW initiate a new account with Barclays so that we have more than one person able to monitor the accounts. Further cheque signatories can be added as and when. This proposal was seconded by NH. All those present voted in favour of this action.

At this time we have £6042.76 in our current account and £1456.86 in the charity account.

PD raised the problem of not knowing who has paid for rallies. Prior to online payments which was bought in to assist with the then Covid rules, Rally Officers (RO) knew who had paid as it was done at the rally. This was discussed and agreed it was not ideal.

SW reported that she will try to let the RO's know who has paid before the rally starts.

Prior to our committee meeting we had a presentation on the use and benefits of card payment readers from Karen, one of our members. The presentation was well received and discussed at this agenda point.

It was agreed by all that this is the way forward. The RO will have the card reader machine and can take card payments on the rally field. The device will cost £149.00 plus VAT. This is a one off cost and the big benefit is RO and treasurer will know who has paid what. It was decided that we will in due course purchase a device and stop on line payment facility.

This will be advertised when this system goes live.

9. Hon Rally Secretary's Report.

Nil to report other than all her expenses have been settled.

10. Southern Centres. (SC)

NH reported that the Biennial meeting is to be held on 16th February at Westerham. We are asked if we are happy to have Laurie Manning and Sue Johnson as our reps. Agreed.

11. South East Region. (SER)

NH reported the next SER meeting is on 20th January on Zoom.

12. Committee with responsibilities:-

- a. Rally Book 2023. Nil to report
- b. Web site. All in order. KW reported his makes tweaks when required.
The CAMC list of all centres 2022 rallies is now available in February and will be uploaded to our web site.
- c. Centre Equipment. Nil to report.
- d. Plaques/Welfare. SW asked that the invoices be sent to her and not the RO. **JM to deal.**
- e. Rally Risk Assessment. A permanent ongoing item

13. AOB.

RB raised the matter of the purchase of a centre mobile phone as discussed last month. It was felt that at this time we do not need one but this can be revisited in the future.

14. Date and venue of next meeting.

Wednesday 9th February 2022. The White Swan, Arundel

Meeting ended at 8.25pm. JF thanked everyone for attending.

Nick Harris. Secretary