



**Meeting notes of the 577th Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held 7.00 pm Wednesday 14th January
2026 via Google Meet**

1. Apologies for absence. Kerry Ramsay, Lee and Janette Mitten

2. Attendees.

Keith Wood Chair (KW), Dave Wightman Vice Chair (DW), Nick Harris Secretary (NH), Carol Wightman Rally Secretary (CW), Keith and Janine Aylmore, (KA) & (JA), Elizabeth Greenfield (EG), Sara Martin (SM), and Sam Wood (SW).

KW thanked those present for attending

3. Notes of the previous meeting.

The notes were agreed.

4. Matters Arising. NIL

5. Actions from the notes 576. Nil

6. Notification of any other Business. Nil

7. Secretary's Report.

Since last meeting we have had 41 new members, 13 re registered, 2 re joined, 4 resigned and 28 not renewed to centre.

Membership numbers are now 1 life member, 913 lead up from 903, 789 joint up from 783, 17 family no change. Total 1720 up from 1704.

8. Treasurer's Report

NH presented the notes sent to him by KR for the meeting.

Balance in the Account as at 8th January is £11,708.00. Of this £5,065 is income from the New Years Eve Event/Rally, the expenses, yet to be re-imbursed to the relevant members.

The VAT returns for January to September 2025 have been submitted and the VAT payable has been paid. The return for the remaining 3 months of 2025 can be done once all receipts are in.

The 2025 Accounts will then start to be prepared.

KR is awaiting instruction on when we are likely to receive the 2026 grant. (the 2025 grant is still outstanding too.)

9. Rally Secretary's Report.

2026 events envelopes are prepared. Content was less as discussed and agreed at last meeting. Locations are now being sought for 2027! Both committee and centre members are asked for suggestions. NH suggested Exbury for August Bank Holiday 2027.

Venues to be on agenda for February meeting.

10. Southern Centres. (SC)

Nil to Report.

11. South East Division. (SED)

Nil to report.

12. Committee with responsibilities: -

- a. Rally Book 2026. CW reported that the 2027 programme will need to be done by October this year.
- b. Web site. All up together.
- c. Centre Equipment. Nil to report
- d. Plaques. All up to date. KW dealing with these at the moment.
- e. Health and Welfare. Nil to report

13. Centre Media/Advertising.

KW wished his thanks for Sara's hard work on preparing posters to be recognised. Agreed by all.

14. Food Handling and Hygiene Certification.

Invites have gone out. Some committee members have already done the training. NH not had invite.

15. Physical Meeting.

KW reported that we have still not been able to find a viable location so we will continue as is at this time.

16. Kitchen Equipment.

Following the successful use of thermal jugs at the New Year Event SW asked that we purchase two of these for the centre at the cost of £9.02 each. Agreed by all.

17. AOB

As we are not hosting a New Year Event 2026-2027 DW suggested we have a Christmas get together somewhere instead. Suggestion supported by all and agreed to agenda later in the year.

18. Date and venue of next meeting

Wednesday 11th February 2026 via Google Meet.

Nick Harris. Secretary